



JONATHAN E. FIELDING, M.D., M.P.H.
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April 30, 2008

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H. *J. Fielding*
Director and Health Officer

SUBJECT: **NOTIFICATION OF DEPARTMENT OF PUBLIC HEALTH'S (DPH) USE
OF DELEGATED AUTHORITY TO EXECUTE AMENDMENT NUMBER 2
TO COUNTY AGREEMENT NUMBER H-702693 WITH BUSINESS
EXECUTIVES FOR NATIONAL SECURITY (BENS) FOR PUBLIC
HEALTH PREPAREDNESS AND RESPONSE FOR BIOTERRORISM**

This is to advise you that DPH is exercising its delegated authority, approved by the Board on February 6, 2008, authorizing the Director of the DPH, or his designee, to execute Amendment Number 2 to Agreement Number H-702693 with BENS to increase the total contractual obligation by \$140,000 from \$490,000 to \$630,000, effective upon execution by the parties through August 9, 2008, 100 percent offset by federal Centers for Disease Control and Prevention (CDC) funding, with provisions for a 12-month renewal contingent upon receipt of additional CDC funding, with the maximum obligation to be determined by the Director of DPH, and to execute any amendments up to 25 percent above the maximum obligation, 100 percent offset by CDC funding, subject to the review and approval of County Counsel and the Chief Executive Office (CEO) and notification of the Board offices. Amendment Number 2 will include the above revisions, as well as change the applicable scope of work, and add information as required by the CDC for external audits.

County Counsel and the Chief Executive Office have approved the amendment as to form.

Please let me know if you have any questions or need additional information.

JEF:jr
DA#00392

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors